



Municipality of Penn Hills

102 Duff Road, Penn Hills, PA 15235

Code Enforcement Department
(412) 342-1192

codeenforcement@pennhills.org



Request For Copies of Occupancy or Building Permit Documents

Fee: \$25.00 per request

Please Print Clearly

Date: _____

Requester: _____ Phone: _____

Requester's signature: _____

Property Location: _____

Document Copies Requested:

- Dye Test Results
- Occupancy Permit
- Inspection Violation listing
- Building Permit
- Other – Please describe _____

Please send copies via:

- Pick up at Code Enforcement Office
- US Mail
- Fax – Please provide fax number _____
- Email – Please provide email address: _____
- Other carrier service – prepaid label must be provided

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Code Office Use Only

Date Received: _____ Payment: Y N Amount \$ _____ Receipt# _____

Action Taken: _____

Initials: _____

Date: _____